

## Checklist for Adult Sponsor (1)

This completed form is required for ALL projects and must be completed before experimentation

To be completed by the Adult Sponsor in collaboration with the student researcher:

★ Student's Name: \_\_\_\_\_

★ Project Title: \_\_\_\_\_

★ 1)  I have reviewed the ISEF Rules and Guidelines.

★ 2)  I have reviewed the student's completed Student Checklist (1A) and Research Plan.

★ 3)  I have worked with the student and we have discussed the possible risks involved in the project.

★ 4)  The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:  
 Humans  
 Vertebrate Animals  
Potentially Hazardous Biological Agents:  
 Microorganisms  rDNA  Tissues

★ 5) Forms to be completed for ALL Projects:

★  Adult Sponsor Checklist (1)

★  Research Plan

★  Student Checklist (1A)

★  Approval Form (1B)

★  Regulated Research Institutional/Industrial Setting Form (1C) (when applicable)

Continuation Form (7) (when applicable)

★ 6) Additional forms required if the project includes the use of one or more of the following (check all that apply):

**Humans** (Requires prior approval by an Institutional Review Board (IRB), see pp. 13-16 for full text of the rules)

Human Subjects Form (4)

Qualified Scientist Form (2) (when applicable and/or required by the IRB)

**Vertebrate Animals** (Requires prior approval, see full text of the rules)

Vertebrate Animal Form (5A) - for projects conducted in a non-regulated research site (SRC prior approval required.)

Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior experimentation.)

Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)

**Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or Institutional Biosafety Committee (IBC), see pp. 21-24 for full text of the rules.)

Potentially Hazardous Biological Agents Risk Assessment Form (6A)

Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form 6A when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.

Qualified Scientist Form (2) (when applicable)

Risk Assessment Form (3) Required for projects involving protists, archae and similar microorganisms and for projects using manure for composting, fuel production or other non-culturing experiments (6A, 6B and 2 are not required)

**Hazardous Chemicals, Activities and Devices** (No prior approval required, see pp.25-27 for full text of the rules.)

Risk Assessment Form (3)

Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)

★ Adult Sponsor's Printed Name \_\_\_\_\_ ★ Signature \_\_\_\_\_ ★ Date of Review \_\_\_\_\_  
(Must be prior to experimentation.)

★ Phone \_\_\_\_\_ ★ Email \_\_\_\_\_

International Rules 2010/2011 full text of the rules and copies of forms are available at [www.societyforscience.org/isef](http://www.societyforscience.org/isef) Page 27

**Form 1 must be filled out for each Project and outlines all forms and information required for each Project.**

- Be sure to check off boxes 1,2, & 3 and fill in Student Name and Project Title. ★
- Check off boxes in part 4 if applicable. 📄
- If you check ANYTHING in 4, you must send a copy of the RESEARCH PLAN ONLY to be reviewed by the SRC before the student starts the project unless it is being done in a regulated research institutional/industrial facility. 📄
- Any box checked in 4 must also be checked in part 6. Part 6 lists any additional forms needed beyond those in part 5. 📄
- Check off all boxes in 5 which lists all forms needed by ALL projects. ★
- Regulated Research Institutions (Form 1C) and/or Continuation Form (Form 7) if applicable. 📄
- Form 7 is for ANYONE WHO HAS ENTERED ANY PROJECT IN THE REGIONAL FAIR BEFORE.
- The Adult Sponsor must fill out the bottom of the Form 1 completely and legibly. The date of review must be BEFORE THE START DATE OF THE PROJECT USED ON FORM 1A. ★
- ALL DATES ON ALL FORMS –EXCEPT FORM 1C- MUST BE BEFORE THE START DATE OF EXPERIMENT USED ON FORM 1A.